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# CASTLEFORD YOUNG MUSICIANS (CYM)



## HEALTH & SAFETY STATEMENT

### CYM acknowledges:

- That it has a responsibility to ensure that all volunteers and members are made aware of the essential need to plan and organise all CYM activities and events in a safe manner.

### CYM is committed to:

- Ensuring that all reasonable steps are taken to safeguard CYM members and volunteers from risk of injury or ill health resulting directly or indirectly from any activity or event CYM is involved with.
- Promoting and encouraging development of safe practice as the normal acceptable standard for all CYM events and activities.
- Developing and encouraging communication at all levels in order to develop the exchange of ideas and to promote best practice at all levels within CYM.

The overall responsibility for safety at any CYM activity or event lies with the CYM Executive Committee or the organising group of any event or activity CYM has been invited to take part in.

The responsibility for implementation of this statement lies with the CYM Executive Committee.

In support of this policy the Health and Safety Officer, appointed from within the Executive Committee, will report to the committee on any health and safety matters at each meeting.

Health and Safety will be a standard item on the Agenda of each CYM Executive Committee Meeting.

A generic Risk Assessment has been prepared, which will apply to the majority of events and activities involving CYM members and volunteers. Should this not be adequate or applicable to any event or activity a specific Risk Assessment will be undertaken.

Emergency contact details are kept for all members in case of medical emergencies and permission for members to be photographed for CYM promotional purposes is also recorded and signed by parents for those under the age of 18years. Those over the age of 18years sign for themselves.

This statement will be reviewed by CYM Executive Committee in September of each year and will be updated and amended as necessary, if so required. This statement should be re-validated annually as appropriate.

Signed: *S. Jaggan* (CYM Secretary)

Date: September 2013

Reviewed: Oct 2014, Oct 2015, Nov 2016, Oct 2017